

Visit our website www.vtprofessionals.org. “Select a Profession” from the drop-down menu on the left for profession specific information.

Name Change – Submit the Change of Information form available on your profession specific website with a copy of the name change document. [Acceptable documentation: marriage certificate, divorce decree, court order]

Address Changes – MUST be reported to the Office of Professional Regulation office within 30 days:

- Submit the Change of Information form available on our website
- You can also change your address at our website using your User ID and Password at no charge.
- Renewal notices are sent to the address the office has on file and are not forwarded to a new address

Email Address – Future correspondence from this Office will come to you by email. Please be sure to keep your information current using your User ID and Password by adding us to your “safe senders” list.

License Renewal – Each profession renews on a set two year renewal schedule. Please take note of your license expiration date. You will receive an email renewal notification from us approximately 6 weeks prior to your license expiration date, sent to your email address we have on file.

Verification of Licensure – All verification of licensure can be done through our website or by submitting a verification form to the Office and enclosing a \$20.00 fee

If you are convicted of a crime in Vermont or another State, you must report it within 30 days

- Address changes **or** convictions not reported to the Office within 30 days can be considered unprofessional conduct and may result in disciplinary action

Replacement License – Go online to www.vtprofessionals.org, login with your User ID and Password and select Print License in the left hand menu box, and print your own copy at no charge.



State of Vermont
Board of Real Estate Appraisers
Certified Residential Real Estate Appraiser



Marco P Garcia
PO Box 768
Montpelier, VT 05601-0768

Credential #: 079.0076285
Status: ACTIVE
Effective: 06/01/2016
Expires: 05/31/2018

James C. Condes
Secretary of State

For the most accurate and up to date record of licensure, please visit www.vtprofessionals.org

